



404 Sarah Furnace Road, Imler, PA 16655

Employment Application

We are an Equal Opportunity Employer

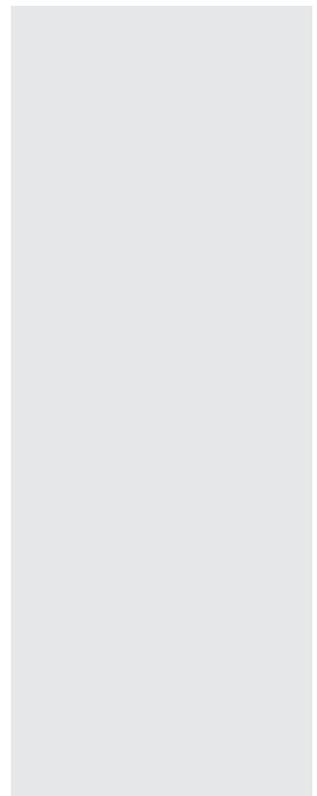
Corle Building Systems considers all applicants for employment without regard to race, color, religion, sex, national origin, age, handicap, disability or veteran status. Corle Building Systems complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. Employment is based on successfully completing a pre-employment physical and drug/alcohol screening. All applicants selected for employment will be asked to pay for the physical and then be reimbursed upon successful passing of the test.

Please Print

Position(s) Applied For:		Date of Application:	
Last Name:		First Name:	Middle Name:
Address:	City:	State:	Zip Code:
Telephone Number(s):		Social Security Number:	

Referral Source: (i.e., newspaper, unemployment office, etc.)

Are you currently employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever submitted an application to us before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you over 18 years of age?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? <small>(Proof of citizenship or immigration status will be required upon employment)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been convicted of a felony within the last seven (7) years? <small>(Conviction will not necessarily disqualify an applicant from employment)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
On what date would you be available for work? _____	
Do you want to work: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
Are you comfortable working at various heights?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you travel if the job requires it?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you available to work weekends if necessary?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently on "lay-off" status and subject to recall?	<input type="checkbox"/> Yes <input type="checkbox"/> No



Education

	High School	Undergraduate College/University	Graduate/Professional
School Name & Location			
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/ Degree			
Describe Course Study:			

Describe any honors you have received:

State any additional information you feel may be helpful to us in considering your application:

List professional, trade, business or civic activities and offices held:

You may exclude memberships that would reveal sex, race, religion, national origin, age, ancestry, handicap or other protected status.

Professional References

(Professional References - Please list three references that have known you professionally -- do not include family members.)

	Name	Address	Telephone Number	Years Known
1.				
2.				
3.				

Personal References

(Please list three references that have known you on a personal basis -- do not include family members or former employers)

	Name	Address	Telephone Number	Years Known
1.				
2.				
3.				

Have you ever had any job-related training in the United States Military? ___ Yes ___ No

If yes, please describe:

Employment Experience

Employer	Dates of Employment From: _____ To: _____
Address	Hourly Rate/Salary: Start: _____ Finish: _____
Telephone Number(s)	Job Title:
List job duties:	Supervisor's Name:
Reason for Leaving:	
May we contact this employer for a reference check? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Employer	Dates of Employment From: _____ To: _____
Address	Hourly Rate/Salary: Start: _____ Finish: _____
Telephone Number(s)	Job Title:
List job duties:	Supervisor's Name:
Reason for Leaving:	
May we contact this employer for a reference check? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Employer	Dates of Employment From: _____ To: _____
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List job duties:	Supervisor's Name:
Reason for Leaving:	
May we contact this employer for a reference check? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Special Skills & Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Applicant's Statement

I understand and agree that:

The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentations or omission of any facts in my application, resume or any other materials, or during my interview, can be justification of refusal of employment, or, if employed, termination from **Corle Building Systems**. I authorize the investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I understand that as a condition of employment, I may be required to undergo and successfully pass a pre-employment physical and drug/alcohol test.

This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this period should enquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with **Corle Building Systems** is of an "at will" nature, which means that the employee may resign at any time with or without cause and the employer may discharge the employee at any time with or without cause.

I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date